

**Texas Education Agency
Standard Application System (SAS)**

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	FOR TEA USE ONLY Write NOGA ID here: <div style="border: 1px solid black; padding: 5px; transform: rotate(-90deg); transform-origin: center;"> Received Texas Education Agency 2014 MAY 13 PM 1:34 Document Control Center Grants Administration </div>
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	
Submittal information:	Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: <div style="text-align: center;"> Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494 </div>	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information								
Organization name			County-District #		Campus name/#		Amendment #	
Bandera ISD			010902					
Vendor ID #		ESC Region #		US Congressional District #		DUNS #		
		20		21		809142750		
Mailing address					City		State	
POB 727					Bandera		TX	
							ZIP Code	
							78003-0727	
Primary Contact								
First name		M.I.	Last name			Title		
Regina			Howell			Superintendent		
Telephone #		Email address			FAX #			
830-796-3313		rhowell@banderaisd.net			830-796-6238			
Secondary Contact								
First name		M.I.	Last name			Title		
Tracy			Thayer			Director of Special Program		
Telephone #		Email address			FAX #			
830-796-6300		tthayer@banderaisd.net			830-796-6238			

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Regina		Howell	Superintendent
Telephone #		Email address	FAX #
830-796-3313		rhowell@banderaisd.net	830-796-6238

Signature (blue ink preferred)

Date signed



May 12, 2014

Only the legally responsible party may sign this application.

701-14-107-179

Schedule #1—General Information (cont.)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	<input type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
---	----------------	--

No fiscal-related attachments are required for this grant.

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
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No program-related attachments are required for this grant.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>program guidelines</u> for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the application is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail or by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration [Grant Management Resources](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A	B	C	D
			Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost (%):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID:

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

One of Bandera ISD's missions is to incorporate technology seamlessly into instruction. To that end, technology money over the past ten years has been spent on classroom solutions. To make the transition from school to home, the district now has as its goal to provide hands-on technology to the students in elementary, middle and high school. To this end we would like to purchase Learnpad tablets for loan to our elementary students and to purchase more graphing calculators to our secondary students. The premise being that with the inclusion of technology in younger students' hands, that they will develop a level of technology expertise sooner, and be more adept at using technology in the classroom as a routine solution rather than a novel one. In the course of this purchase our teachers will be trained in use of tablets and specifically the Learnpad.

It is also our desire to provide graphing calculators for secondary students to borrow for their use in the classroom, and at home. Our district is a small rural district with over half the students below the poverty line, lending them the means to complete higher level math courses will be the opportunity they need to become college and career ready.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Schedule #6—Program Budget Summary

County-district number or vendor ID:

Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32

Grant period: October 1, 2014, to August 31, 2016

Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	\$15000	0	15000	
Schedule #9	Supplies and Materials (6300)	6300	\$85000	\$0	\$85000	
Schedule #10	Other Operating Costs (6400)	6400	\$100	\$0	\$100	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	\$100	\$0	\$100	
Total direct costs:			\$100,200	\$0	\$100,200	
Percentage% indirect costs (see note):			N/A	\$0	\$15,030	
Grand total of budgeted costs (add all entries in each column):			\$	\$	\$115,230	

Administrative Cost Calculation

Enter the total grant amount requested:	\$100,200
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result.	
This is the maximum amount allowable for administrative costs, including indirect costs:	\$15030

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Expense Item Description		Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	\$0
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	\$0
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: <input type="checkbox"/> Salaries/benefits <input type="checkbox"/> Other: <input type="checkbox"/> Networking (LAN) <input type="checkbox"/> Other: <input type="checkbox"/> Computer/office equipment lease <input type="checkbox"/> Other: <input type="checkbox"/> Building use <input type="checkbox"/> Other: <input type="checkbox"/> Copier/duplication services <input type="checkbox"/> Other: <input type="checkbox"/> Telephone <input type="checkbox"/> Other: <input type="checkbox"/> Administrative <input type="checkbox"/> Other:	\$0
a. Subtotal of professional and contracted services (6200) costs requiring specific approval:		\$15000

Professional Services, Contracted Services, or Subgrants Less Than \$10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1	Training on use of Learn Pad	<input type="checkbox"/>	\$9500
2	Training on use of Graphing Calculators	<input type="checkbox"/>	\$5500
3		<input type="checkbox"/>	\$
4		<input type="checkbox"/>	\$
5		<input type="checkbox"/>	\$
6		<input type="checkbox"/>	\$
7		<input type="checkbox"/>	\$
8		<input type="checkbox"/>	\$
9		<input type="checkbox"/>	\$
10		<input type="checkbox"/>	\$
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:			\$15000

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000

Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
Describe topic/purpose/service:		
Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs # of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services	\$
	Contractor's supplies and materials	\$
	Contractor's other operating costs	\$
	Contractor's capital outlay (allowable for subgrants only)	\$
Total budget:		\$

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 010902

Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)

2	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
3	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
4	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
5	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 010902

Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)

Specify topic/purpose/service:

☐ Yes, this is a subgrant

Describe topic/purpose/service:

Contractor's Cost Breakdown of Service to Be Provided**Grant Amount
Budgeted**

6

Contractor's payroll costs # of positions:

\$

Contractor's subgrants, subcontracts, subcontracted services

\$

Contractor's supplies and materials

\$

Contractor's other operating costs

\$

Contractor's capital outlay (allowable for subgrants only)

\$

Total budget:

\$

Specify topic/purpose/service:

☐ Yes, this is a subgrant

Describe topic/purpose/service:

Contractor's Cost Breakdown of Service to Be Provided**Grant Amount
Budgeted**

7

Contractor's payroll costs # of positions:

\$

Contractor's subgrants, subcontracts, subcontracted services

\$

Contractor's supplies and materials

\$

Contractor's other operating costs

\$

Contractor's capital outlay (allowable for subgrants only)

\$

Total budget:

\$

Specify topic/purpose/service:

☐ Yes, this is a subgrant

Describe topic/purpose/service:

Contractor's Cost Breakdown of Service to Be Provided**Grant Amount
Budgeted**

8

Contractor's payroll costs # of positions:

\$

Contractor's subgrants, subcontracts, subcontracted services

\$

Contractor's supplies and materials

\$

Contractor's other operating costs

\$

Contractor's capital outlay (allowable for subgrants only)

\$

Total budget:

\$

c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:

\$

a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:

\$

b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:

\$

c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:

\$

d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:

\$

(Sum of lines a, b, c, and d) Grand total

\$15000

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.**For TEA Use Only**

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Schedule #9—Supplies and Materials (6300)						
County-District Number or Vendor ID:				Amendment number (for amendments only):		
Expense Item Description						
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					Grant Amount Budgeted
	<input type="checkbox"/>	Print shop fees	<input type="checkbox"/>	Technology-related supplies		\$
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:		
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:		
6399	Technology Hardware—Not Capitalized					
	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
	1	Learnpad	Academic growth at elementary	145	359.00	85,000
	2	Graphing calculators	College readiness	271	128.00	
	3				\$	
	4				\$	
	5				\$	
6399	Technology software—Not capitalized					\$
6399	Supplies and materials associated with advisory council or committee					\$0
Subtotal supplies and materials requiring specific approval:					\$0	
Remaining 6300—Supplies and materials that do not require specific approval:					\$0	
Grand total:					\$85000	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #10—Other Operating Costs (6400)

County-District Number or Vendor ID:		Amendment number (for amendments only):	
Expense Item Description			Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply:		\$
	<input type="checkbox"/> ESC-owned vehicle usage	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other:	
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:		\$
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:		\$
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:		\$
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:		\$
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:		\$
6429	Actual losses that could have been covered by permissible insurance		\$
6490	Indemnification compensation for loss or damage		\$
6490	Advisory council/committee travel or other expenses		\$
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:		\$
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:		\$
Subtotal other operating costs requiring specific approval:			\$100.00
Remaining 6400—Other operating costs that do not require specific approval:			\$
Grand total:			\$

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See [TEA Guidelines Related to Specific Costs](#) for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #11—Capital Outlay (6600/15XX)

County-District Number or Vendor ID: 010902

Amendment number (for amendments only):

15XX is only for use by charter schools sponsored by a nonprofit organization.

#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted
6669/15XX—Library Books and Media (capitalized and controlled by library)				
1		N/A	N/A	\$100
66XX/15XX—Technology hardware, capitalized				
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
11			\$	\$
66XX/15XX—Technology software, capitalized				
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
18			\$	\$
66XX/15XX—Equipment, furniture, or vehicles				
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
28			\$	\$
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life				
29				\$
Grand total:				\$

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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By TEA staff person:

Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:

Category	Number	Percentage	Category	Percentage
African American	9	N/A	Attendance rate	94.90%
Hispanic	739	N/A	Annual dropout rate (Gr 9-12)	7%
White	1622	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	15	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	1269	53%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	95	4%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	31	1.2%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public		100	100	100	100					40	50	50	50	25	615
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:		100	100	100	100					40	50	50	50	25	615

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Schedule #13—Needs Assessment

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Bandera ISD is located in Bandera County, a rural area one hour northwest of San Antonio. There is very limited industry in the district, most of which is directed at local needs like restaurants, dollar store and a variety of service industries. Bandera County is primarily a tourist/recreation area whose industry is focused on service, tourism and hospitality. Most parents in the BISD commute to work in San Antonio or work within the county. Bandera ISD is the largest employer with Bandera Electric Coop being the second largest employer in Bandera County. The Bandera County Sheriff's Office is the third largest employer.

The socio economic status of students in Bandera ISD is moderate, with Low SES student making up approximately 54% of the population. The majority of the students in Bandera ISD live in single family dwellings with quite a few non-traditional households. The City of Bandera has only a few small apartment complexes contributing not more than 50 students to the district as a whole. The student population at Bandera ISD is 46% female and 54% male. The ethnicity of the student body is 30% Hispanic, <1% American Indian, <1% African American, 63% Anglo and 1% bi-racial. Eighty-seven percent of the student body is in regular education while 13% of the population qualifies for special education services.

Technology usage within the district is high at school, but within the communities that make up Bandera ISD, Internet access is limited. At best satellite service is the only method of Internet access. In order to make resources available to students, school access must be used to provide information and apps to students.

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By TEA staff person:

Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Technology Access for Students	Lending program would provide tablets for elementary school students and graphing calculators for secondary students.
2.	Internet Access for Students	Students will be able to access the Internet at school and download instructional materials that they will be able to use at school and at home through lending equipment.
3.	Graphing Calculator Access	Lending program will provide access to graphing calculators for students who cannot afford to purchase those items. It will allow more students to take advantage of high level math coursework.
4.	Technology Usage in the Classroom	Making technology available to students at home, and during the summer will allow teachers to expand the role of technology in the classroom to extend student experiences beyond what has traditionally been available.
5.	Technology Access in the Community	More technology and more access to the Internet is needed in our community. The lending program would be the catalyst for the community to request a higher level of access to the Internet through AACOG.

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Schedule #14—Management Plan

County-district number or vendor ID:

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Director of Special Programs	Experience in administering grants, campus administrative experience and district administrative experience. Must have 5 year contiguous employment with Bandera ISD
2.	Director of Technology	Experience in administering grants, campus administrative experience and district administrative experience. Must have 5 year contiguous employment with Bandera ISD
3.	Director of Curriculum	Experience in administering grants, campus administrative experience and district administrative experience. Must have 5 year contiguous employment with Bandera ISD
4.		
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Professional Development	1. Provide Professional Development in Learnpad	08/25/2014	06/01/2016
		2. Provide Professional Development in graphing calculators	08/25/2014	06/01/2016
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Student Usage of Technology Lending Hardware	1. In-district report of usage first semester	08/25/2014	01/16/2015
		2. In-district report of usage second semester	01/16/2015	06/01/2015
		3. In-district report of usage summer	06/01/2015	08/25/2015
		4. In-district report of usage third semester	08/25/2015	01/10/2016
		5. In-district report of usage fourth semester	01/11/2016	06/01/2016
3.	Economically disadvantaged usage report	1. In-district report of usage first semester	08/25/2014	01/16/2015
		2. In-district report of usage second semester	01/16/2015	06/01/2015
		3. In-district report of usage summer	06/01/2015	08/25/2015
		4. In-district report of usage third semester	08/25/2015	01/10/2016
		5. In-district report of usage fourth semester	01/11/2016	06/01/2016
4.	Parent Survey of Internet access	1. Initial Parent Survey	08/25/2014	01/16/2015
		2. Midpoint survey of parents and students	01/16/2015	06/01/2015
		3. EOY Parent/Student Survey	06/01/2015	08/25/2015
		4. Teacher survey	05/01/2015	05/25/2015
		5. Completion of Project Survey	01/11/2016	06/01/2016
5.	District survey of technology usage	1. Teacher Attitude Survey	08/25/2014	01/16/2015
		2. Campus administration anecdotal survey	01/16/2015	06/01/2015
		3. Mid-point report to superintendent	06/01/2015	08/25/2015
		4. Report to Board of first year usage	08/25/2015	01/10/2016
		5. End of year Report to Superintendent	01/11/2016	06/01/2016

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Project Staff will meet weekly with Superintendent to discuss program implementation as well as monitor student performance. Teachers of participant students will be surveyed at reasonable intervals (every six weeks) to gain insight on academic effectiveness and use of strategies by students in the classroom. Project staff will maintain on-going communication with district administrators on attendance and disciplinary concerns of project participants that might impact student achievement and program participation. Parents will be contacted at least once a semester to determine program efficacy for participants.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Bandera ISD's Superintendent has made a public commitment to raising the district's technology participation. This program will continue beyond the project period because capacity will be built to implement more for our students. With that capacity built and the success of the target population, there should be no handicaps from continuing implementation and adding successive pieces to the supplemental instruction available for our students, their parents and our staff. The Technology Lending Grant will give us seed money to implement ideas that district staff and administration has only been able to talk about in the past.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Parent and student surveys	1.	Usage of equipment
		2.	Satisfaction with lending program
		3.	Design to continue to access the program again
2.	Administration/campus survey	1.	Ease of use of lending program
		2.	Technological maintenance is low
		3.	Perception of student success as a result of the program
3.	Teacher Survey	1.	Survey of use of technology by student is successful
		2.	Student access to electronic instructional media is high
		3.	Student success is supported through use of technology
4.	Student Data Evaluation	1.	Student test data shows increase in student success
		2.	Student grades show increase
		3.	Student outcomes on EOY testing show increase in performance level
5.		1.	
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Project Staff will meet weekly to discuss program implementation as well as monitor student performance. Teachers of participant students will be surveyed at reasonable intervals (every six weeks) to gain insight on academic effectiveness and use of strategies by students in the classroom. Project staff will maintain on-going communication with district administrators on attendance and disciplinary concerns of project participants that might impact student achievement and program participation. Parents will be contacted anecdotally at least once a semester to determine program efficacy for participants.

Formative evaluation for the project is on-going and informal. The Project Staff will be charged with keeping close contact with project participants and determining any impediment to project implementation. These impediments will be evaluated and analyzed at the weekly project meetings. Since Bandera is a small community, on-going formative evaluation is not hard to collect from participants, faculty or community. The challenge for project staff is to be able to critically analyze data and formalize changes at an acceptable pace.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Grant funds will be used to provide hardware for students to use to access electronic instructional materials at the elementary and secondary. This lending program will be developed with the assistance of the district technology office, district librarians, district curriculum director and district s

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 010902

Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

No equipment is purchased through other sources, but if IMA funds were used, those pieces of hardware would be available as readily as grant funded technology. There would be no difference in equipment usage provided by grant or local funding.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 010902

Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Each campus in Bandera ISD has specific technology driven objectives and goals through its campus improvement plan. The mission of Bandera ISD is to provide "opportunities" for students to succeed at their highest levels academically, socially and ethically so that all students advance successfully through their lifetimes. This mandate requires the district to provide experiences necessary for those opportunities to be maximized. Technology is the necessary element for student success in the world of their future.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 010902

Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Bandera ISD has only 4 campuses, each of which will be effected by the grant. More emphasis will be put on the elementary level (2 campuses) as those students have more support by parents in using technology in an acceptable manner. Limited use of grant funds will be available at the Middle School, with the High School being served with approximately 35% of the funds. Care will be taken to ensure that technology lent to students is secure from outside sources of unacceptable content.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The programs provided by the Learnpad align with Texas Essential Knowledge and Skills in all core areas. Teachers will be able to provide guidance to students and parents that will ensure that individual student needs are met and accounted for within the correlation of the grant with student identified needs. Instruction in the classroom will be aligned with students using the Learnpad and the graphing calculators. These pieces of hardware are easily translated into classroom usage.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Electronic instructional materials are made available through the Internet on all campuses in all foundation subject areas. The teachers use electronic instructional media in classroom instruction, and through the use of accelerated learning products like ThinkThrough Math and iStation learning. Teachers access virtual field trips and presentation materials for routine classroom instruction. They also video conference with outside sources to supplement classroom instruction.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Professional development will be provided by the Learnpad vendor and by Region 20 ESC services. On-going development will be provided through webinar, video conference and on site services. Any professional development needed will be provided through Title II funds and local funds.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Bandera ISD has wifi connectivity on all campuses. District service is carried through fiber optics to all campuses and wifi service is available on campus.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Students will be able to use the Bandera ISD Bookmobile hotspots during the summer. During the year, Internet access will be available at school for the download of any needed apps. If the home has wifi, the Learnpads will be able to connect up with that system.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Technical support is available to the students through the librarian and library aide, with additional support being provided by the campus technology contact and district technology staff.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Check out of technology will be accessed through the campus library, with the librarian being the first level of accountability for each campus. Students will be able to check out technology from the library for one week with the opportunity to extend the check out if no student has made a prior request for the technology. Check in will also be through the library with the librarian or aide being able to check the equipment for misuse. If the equipment needs service, district technology staff will service the hardware or make service available should the need arise.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 010902

Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Bandera ISD Business Office will maintain all accounting records, submit all expenditure reports and provide resource management for all grant funds. Project manager will maintain day to day purchase requisitions, approve purchase submissions and keep documentation for compliance reporting. The Project Manager will also maintain an inventory of all grant purchases and will coordinate with district technology staff to make sure all program hardware and software are functioning effectively. Administrative costs are factored in to provide for unexpected expenses that will arise through the implementation of the grant.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A Technology Lending Agreement will be developed by the Technology staff and will incorporate the district Responsible Use Policy. The Lending Agreement will incorporate the areas of need, especially the Digital Citizenship Strand in the Technology Applications TEKS. The Lending Agreement will be set and approved by district administration and campus principals.

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